



Kansas Congress of Parents and Teachers Dues Remittance Form

**This form should be mailed each month with new membership submissions to:
Kansas PTA, 715 SW Tenth St., Topeka, KS 66612**

Date: _____ School/Program Enrollment (as of Sept. 20): _____
Unit Name: _____
Unit President Name: _____ Phone #: _____
Full Address: _____
President's Email: _____

Membership Report Summary

1. Total number of members reported _____ @ \$3.50 ea. \$ _____

Includes \$2.25 National PTA Dues and \$1.25 Kansas PTA Dues

Number of student members _____ **Number of male members** _____

This information is necessary to qualify for some special membership awards

2. Membership list submission to Kansas PTA

Each unit must send the unit's membership roster/list that includes members' names, addresses and email addresses by email to kansaspta@gmail.com. If email is not a feasible option to submit the list, please include a printed membership list with this mailed form. For your convenience, an Excel file template to use for your membership database is included in the Summer Packet.

Please indicate how you will submit your membership roster: _____ **Email list** _____ **Mail list**

3. Kansas PTA Scholarship Fund contribution (optional) \$ _____

This money funds annual scholarships provided for students pursuing a teaching career and for current teachers continuing their education.

4. Tax deductible donation for Kansas PTA (optional) \$ _____

5. Founder's Day Fund contribution (optional) \$ _____

Half is sent to National PTA and half is kept in Kansas PTA

TOTAL AMOUNT ENCLOSED \$ _____

*Make check payable to **Kansas PTA***

Early Membership deadline is October 1st. Final remittance date for awards is March 1st.

Unit Treasurer's Name: _____ Signature: _____

Treasurer's Phone: _____ Email Address: _____

Office use only Date received: _____ Amount received: _____ Check number(s): _____

General Membership Awards

Final remittance date for awards is March 1st.

Mark the awards your unit has attained:

- _____ **Early Bird Award** – Initial membership dues submitted by October 1st.
- _____ **Meadowlark Award** – Early Birds who submit an additional 25 members by January 15th.
- _____ **Golden Apple Award** – Units with 100% membership of full-time certified staff.
- _____ **One Voice for Every Child Award** – Membership total is equal to or greater than the number of students enrolled in the school.
- _____ **Challenge Award** – Units with 5% membership increase over the previous year's membership total.
- _____ **Making a Difference Award** – Units with at least a 15% member increase over the previous year's membership total.
- _____ **Kansas Honor Roll** – Units with membership equal to or greater than 60% of their enrollment.
- _____ **Community Outreach Award** – Units with at least 10 non-traditional members.

Thriving Unit Awards:

- _____ **Masters in PTA Award** – Units that have submitted their Incoming Officer Form to the Kansas PTA office, filed their 990 with the IRS and sent a copy to the Kansas PTA office, and which have been represented at a Regional PTA training (if available) and a State PTA training.
- _____ **PhD in PTA Award** – Units that have achieved the Masters in PTA Award and have also been represented at a National PTA training.

To see a complete listing of all the Membership Awards, including the Special Membership Awards as determined by the State Membership Committee, please visit the website at www.kansas-pta.org.