

# PTA New Officers Form



It is important that the Kansas PTA office has complete information for the officers of each PTA. Please include all email addresses. This is a way for Kansas PTA to share important information with you in a cost effective manner. **The Summer Packet, which contains valuable and pertinent information, cannot be mailed until this information has been received in the state office.** If there is a change in the information below during the year, please let us know as soon as possible. If you have a board roster, you may substitute it for the form as long as all information is included.

**Return this form with all fields completed to Kansas PTA:**

Email to: [kansaspta@gmail.com](mailto:kansaspta@gmail.com) Fax to: Kansas PTA office 785-234-4170

Mail to: 715 SW Tenth Street Topeka, KS 66612

**PLEASE PRINT CLEARLY OR TYPE**

Date Submitted: \_\_\_\_\_

**Information for School Year:** \_\_\_\_\_

PTA Unit Name: \_\_\_\_\_ School \_\_\_\_\_ District: \_\_\_\_\_

Principal's Name: \_\_\_\_\_ Principal's Email: \_\_\_\_\_

School Address: \_\_\_\_\_ Principal's Phone Number: \_\_\_\_\_

City, State, Zip, \_\_\_\_\_

**Please be assured that none of the information will be shared publicly.**

Unit President: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_, St, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Unit Co-President: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_, St, Zip: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Unit Vice President: \_\_\_\_\_ Email: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Unit Treasurer: \_\_\_\_\_ Email: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Unit Secretary: \_\_\_\_\_ Email: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Membership Chair: \_\_\_\_\_ Email: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Legislative Chair: \_\_\_\_\_ Email: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

Arts & Education Chair: \_\_\_\_\_ Email: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_