

KANSAS PTA



2019-2020

2019-2020 Kansas PTA Awards Deadlines

Kansas PTA provides the opportunity for the local units of Kansas to participate in seven (7) award programs; Citizenship Program, Reflections Program, National Reflections Program Theme Search, Membership Awards, Virginia Peak Outstanding Leadership Award, Outstanding Educator Award, and Outstanding Student Award.

All deadlines refer to the postmark date for entries to be received. Please note in the right column to whom the entries are to be addressed to.

Reflections Program – "Look Within"

(Guidelines and forms are available at www.kansas-pta.org)

Local Unit Chairman	To be determined at local level
** Council Chairman	To be determined at Council level
*** Field Service Representative	To be determined by FSR
Kansas PTA Arts in Education Chairman	December 1, 2019

**If your unit is not part of a council, submit your entries to the Field Service Representative

***If the Field Service Representative position is vacant for your area, submit your entries to the Kansas PTA Arts in Education Chairman

Citizenship Program – "The Leader In Me"

(Guidelines and forms are available at www.kansas-pta.org)

Local Unit Chairman	To be determined at local level
** Council Chairman	To be determined at Council level
*** Field Service Representative	To be determined by FSR
Kansas PTA Arts in Education Chairman	February 15, 2020

**If your unit is not part of a council, submit your entries to the Field Service Representative

***If the Field Service Representative position is vacant for your area, submit your entries to the Kansas PTA Arts in Education Chairman

2020-2021 National Reflections Program Theme Search

Thursday, November 1, 2019 - Kansas PTA Arts Chair

2019-2020 Kansas PTA Arts in Education Awards Ceremony

The awards assembly will be held in spring 2020, location TBA.

Membership Awards

All dues sent to the Kansas PTA State Office must be postmarked by March 1, 2020 to be eligible for awards.

Virginia Peak Outstanding Leadership Award

Friday, March 13, 2020 - Kansas PTA President Elect

Outstanding Educator Award

Friday, March 13, 2020 - Kansas PTA Vice President of Member Services

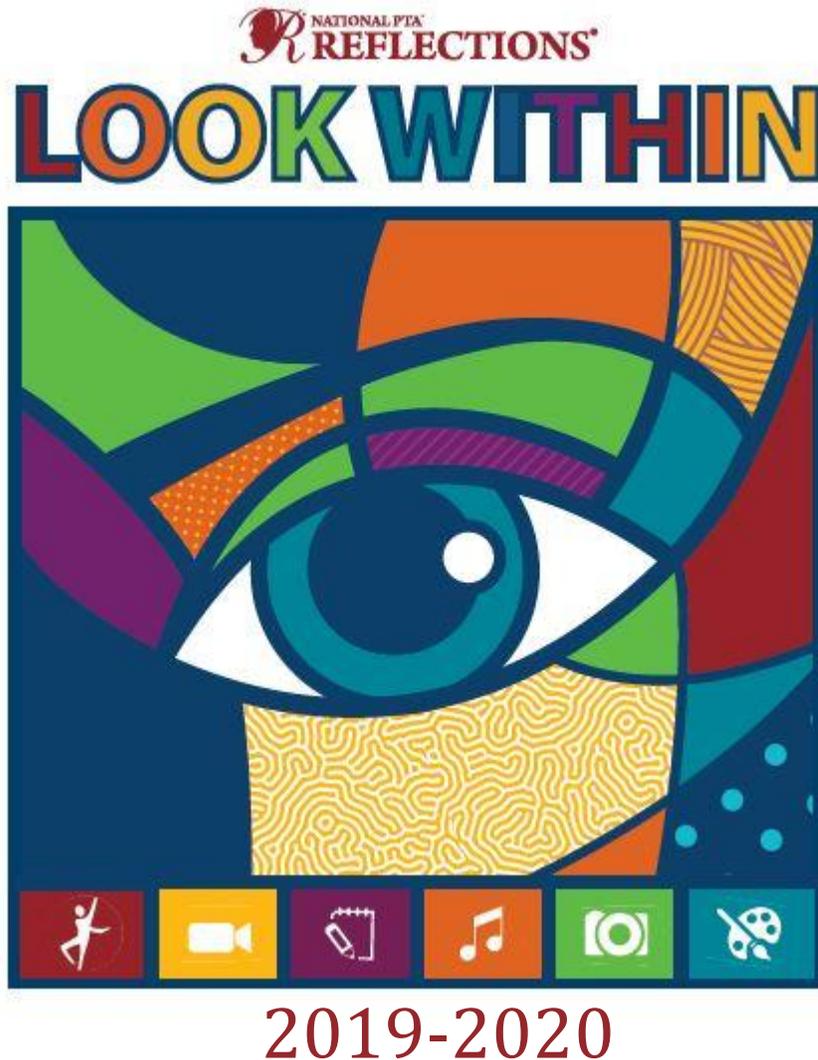
Outstanding Student Award

Friday, March 13, 2020 - Kansas PTA Vice President of Members Services



PTA REFLECTIONS

LEADER'S GUIDE



LOCAL LEADER'S GUIDE

Host PTA Reflections at your school in 5 steps:

1. Getting Started
2. Promote Your Program
3. Coordinate the Review of Student Submissions
4. Celebrate Your Student Participants
5. Wrap Up and Report Program Success

Contents include:

- Leader's Checklist
- Volunteer Sign-Up Sheet
- Instructions for Judges
- Event Planning Guide

Find more helpful ideas and printable tools at [PTA.org/Reflections](https://www.pta.org/Reflections)



PTA REFLECTIONS

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1. Getting Started

Register Your Program at PTA.org/Reflections and let us know you are participating in the 2019-2020 Reflections program year *Look Within*.

Gather program materials, deadlines and instructions from your [state PTA](#). Customize your **checklist** to organize tasks and schedule local program deadlines.

- **National Arts in Education Week (Sept. 8–14, 2019)** is the perfect time to kick-off your program and announce the program's theme: **Look Within**. Share your program kick-off activities with thousands of program leaders across the country using **#PTAReflections** and **#ArtsEdWeek** on social media.
- **National Arts and Humanities Month (October)** is the perfect time for PTA to offer time, space and materials for students to participate in the arts. Share your support of family arts events, student clubs and visiting artists using **#PTAReflections** and **#ShowYourArt**.

Recruit a committee of 4-6 parent and teacher volunteers. Volunteers will enrich the program by bringing a variety of ideas, talents and skills; and they will make your job much easier and more enjoyable by ensuring that program tasks don't fall on your shoulders alone. Assigning project leaders and dividing tasks will save time and energy. Use the **volunteer sign-up sheet** to help recruit volunteers with specific skills/interests.

Recruit a team of 6 or more arts experts to review student submissions. Inviting professionals in the arts community to participate as reviewers will increase the credibility of your program and exposure for PTA. All reviewers must have a working knowledge of their assigned arts area. Use the **program flier** to help introduce Reflections to local arts professionals.

TIP: Ask arts teachers to help you identify working professionals in your local arts community. Consider local arts agencies, arts and cultural organizations, colleges, community leaders, and prominent artists.

TIP: It may take up to 5 min. to review dance, film, music and writing submissions whereas photography and visual arts may take only 2 min. Be mindful of your reviewer's time and recruit additional judges for each category where need.

Visit PTA.org/Reflections/StartYourProgram and take the Reflections Leader e-learning course. You'll become a Reflections expert in no time.

2. Promote Your Program

Download materials for students: Visit your state PTA website to download and distribute student materials including **official guidelines** and **entry form**. Please review your state's official rules and ensure your PTA/PTSA is in "good standing" status of affiliation with your state PTA. It is the responsibility of the state and local PTA/PTSA to determine each student's eligibility in the National PTA Reflections program.

Available Arts Categories and Divisions: All student entrants must follow official guidelines and arts category submission requirements, including a signed entry form. Please review the special artist division rules to learn more about opportunities for students with disabilities.

- **Offer 1 or more arts category:** dance choreography, film production, literature, music composition, photography and visual arts. Students may enter in one or more arts categories.
- **Offer 1 or more division:** Primary: Preschool-Grade 2, Intermediate: Grades 3-5, Middle School: Grades 6-8, High School: Grades 9-12, Special Artist: All grades.

Tips for Program Promotion: Our goal is to encourage all students to participate in the arts through PTA Reflections. Take



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time to introduce the program to families and school personnel. Consider the following ideas:

- Send program fliers home to parents.
- Post your call for entries on school and/or PTA website and social media as well as newsletters, blogs and bulletin boards.
- Ask student leaders to hang **posters** in visible locations and encourage their peers over morning announcements. Willing students might be found in classes, programs and afterschool clubs that involve the creative, literary, media and performing arts.
- Host a PTA table or student arts showcase at schoolwide assemblies and back to school nights. Have fliers, participation guidelines and entry forms available.
- Request time at a staff meeting to present the Reflections program to teachers. Gather ideas on how they might encourage their class to participate. Ask how this year's theme might be linked to curriculum and other learning objectives.

SAMPLE MORNING ANNOUNCEMENT: Do you enjoy art, music and dance or have an interest in writing, producing films and taking photos? Then join us and have fun unleashing your inner artist with PTA Reflections! This year's theme, "Look Within," calls for your own unique interpretation through the arts. Pick up submission guidelines and an entry form today from <INSERT NAME/ROOM> and return by <INSERT DUE DATE>. For inspiration, visit the Reflections virtual art gallery and learn more about prizes and scholarships at PTA.org/Reflections/Awards.

3. Coordinate the Review of Student Submissions

The task of reviewing student entries involves collecting and qualifying submissions as well as providing direction for your team of volunteer reviewers.

Qualifying Submissions: Submissions are reviewed by arts category and division. Save time by collecting submissions by classroom. Ask your committee to scan and flag incomplete entry forms and works that do not follow program guidelines and submission requirements.

Reviewing Submissions: Give each of your volunteer judges a **welcome letter**, **instructions**, **rubric** and **score card**. Provide reviewers with the student's work, as well as the title and artist statement for each of their assigned entries. The title and artist statement will help your reviewers understand each student's inspiration for their work and how it relates to the theme.

Review Criteria: The program theme and review criteria are what make Reflections stand out among other arts contests. It's important for reviewers to notice that "interpretation of the theme" is weighed more heavily than the other considerations. Have judges record their points for each student work on the score card. Add together the points from each judge and rank the artwork accordingly. If two entries are tied, the entry with the higher score for interpretation of theme receives more recognition.

TIP: Set your local PTA submission deadline approximately one month before submissions are due to the next round. This will allow ample time for organizing, qualifying and scoring submissions, as well as preparing winners for the next round.

TIP: Conduct "blind judging"—where reviewers do not see student info. Consider both online and in-person review session ideas:

To host an online review session: Assign numbers to each submission and provide reviewers with a list of submission titles and artist statements by assigned number. Share digital copies of student works using CDs, USB drives or cloud based file sharing platforms).

To host an in-person review session. Display works on tables around the room. Tri-fold the student entry form to



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show only the judging information section. Place the title of work and artist statement in front of the student's work. Instruct reviewers to rotate around the room and score each entry.

4. Celebrate Your Student Participants

Assign Awards: By student's division and arts category, assign awards based on your rankings. Recommended award levels include: Award of Excellence; Award of Merit; Honorable Mention and Participant. Your region/state program leader will offer additional guidance regarding number of awards and/or number of submissions that may advance to the next level.

You may choose to publicly recognize volunteer reviewers to inspire students and raise the credibility of your program. However, if a question is raised about the status or score of an entry, it is the responsibility of the PTA Reflections Committee to address it. Under no conditions may a reviewer be contacted and/or respond to disputes regarding the status and score of an entry.

Celebrate Student Achievement: Recognizing your students' participation and accomplishments will help your PTA create family memories that will last a lifetime. You will grow students' confidence by hosting opportunities for family members, school personnel and community leaders to value their artistic skills, creative vision and unique interpretation on the theme.

There are many ways to announce winners, distribute awards and showcase works for the whole school and community to enjoy. Consider the following ideas for recognizing student participation and achievement:

- Announce winners on PTA/school website and in newsletters, social media and
- Award certificates, ribbons or prizes donated by local businesses.
- Showcase student works at PTA and school board meetings and display student works throughout school and community venues (e.g. school lobby, community library, arts center).

Opportunity for State and National Recognition: Provide your students with an opportunity to share their work across the state and nation. PTA Reflections is a multi-layered program offering local, district/council/region, state and national levels of recognition. PTAs are encouraged to advance their finalists to the next available round. For more details and instructions, please contact the program leader of the next available level.

TIP: Host a PTA welcome table to distribute arts education resources and recruit new PTA members.

TIP: Invite school leaders, policy makers and community leaders to meet families and learn more about PTA's support for a complete education that includes the arts.

To help you plan, visit PTA.org/Reflections for an event planning guide, template certificate and other celebration tools.

5. Wrap Up and Report Program Success

Recognize Partners and Volunteers: After your Reflections program concludes for the year, one of the most important tasks is to thank those who helped make it a success. Use the **acknowledgement letter** at PTA.org/Reflections/StartYourProgram to thank student and parent leaders, school personnel, submission reviewers and community businesses for their support.

Return Student Works: Return non-advancing works immediately following judging and/or exhibition and no later than the last day of the school year. Electronic submissions (video, music, pdf., and digital photos) are typically not returned. Please be sensitive to secondary students needing their artwork for college admission. If student artwork advances, it will be returned according to state and/or national policies.

Meet with your Reflections Committee and other team members to reflect on the program, gather feedback and



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document successes and areas needing improvement. Sharing this information with next year's team will provide a smooth transition from one Reflections Chair to the next. Visit [PTA.org/Reflections/StartYourProgram](https://pta.org/Reflections/StartYourProgram) for a sample program evaluation.

Share Your Success: After your program concludes, please share program success with your state and National PTA. Your feedback is important to us and we look forward to improving Reflections for future students.

We also encourage you to share your success with your PTA board and school administrator. Visibility of award announcements, attendance at your event and personal quotes from families and community partners will help capture your program's reach and impact as well as your PTA's ability to support student success, engage families and build community partnerships.



LEADER'S GUIDE

Leader's Checklist

Step 1. Getting Started

- Enroll in the national program at [PTA.org/Reflections](https://www.pta.org/Reflections).
- Visit your [state's Reflections website](#) to confirm student eligibility and gather important deadlines and materials.
- Determine which arts categories and grade divisions your PTA will offer. New program leaders may consider getting started with one or more arts category and division.
- Plan and budget for your awards, prizes and recognition activities.
- Recruit a committee to help you promote participation, coordinate judging and host events.
- Recruit experienced artists to review student works.
- Share your program plans with your PTA and school leaders.

Step 2. Promote Your Program

- Distribute program rules and entry forms to students and teachers.
- Promote your submission deadline and instructions on how to enter. Don't forget to include any available awards, scholarships and prizes!
- Use **#PTAReflections** to share how your school participates in Reflections during National Arts & Humanities Month this **October**.

Step 3. Review Submissions

- Collect and organize submissions by category and division.
- Qualify entries according to each arts category rules.
- Share judging materials and submissions with your volunteer judges.
- Collect scores from judges and rank submissions.
- Gather awards and prizes and prepare works for exhibition.

Step 4. Celebrate Participants

- Announce awardees to the whole school community.
- Host a Reflections Celebration Event to showcase student work and distribute certificates/awards.
- Offer state and national opportunities for student recognition by sending your finalists to the next judging round.

Step 5. Wrap Up

- Return non-advancing submissions to students.
- Recognize volunteers, community partners, and judges.
- Evaluate your program to consider future improvements.



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Volunteer Sign-Up

Publicist

To promote Reflections to school leaders and teachers, post fliers in school and around the community, share celebration event invitations with participating families, share announcements with local media outlets.

NAME _____ EMAIL _____ PHONE _____

NAME _____ EMAIL _____ PHONE _____

Judging Coordinator

To recruit volunteer judges, organize artwork for judging, support judges and calculate their scores.

NAME _____ EMAIL _____ PHONE _____

NAME _____ EMAIL _____ PHONE _____

Computer Wiz

To organize student entry information for award announcements, printed programs, certificates/awards and provide a list of students advancing to the next round of judging.

NAME _____ EMAIL _____ PHONE _____

NAME _____ EMAIL _____ PHONE _____

Celebration Coordinator

To exhibit artwork, prepare student awards and lead on site event activities (program, refreshments, decorations, etc.)

NAME _____ EMAIL _____ PHONE _____

NAME _____ EMAIL _____ PHONE _____



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Instructions for Judges

Welcome Reflections Judge!

Thank you for supporting the artistic and cultural exploration of our students by serving as a volunteer reviewer for the PTA Reflections program! Your artistic expertise and enthusiasm contributes to the vibrancy and creativity of our school community. Before you begin, please familiarize yourself with the following criteria, theme and scoring materials.

Criteria: All PTA Reflections program entries are judged on three criteria:

1. **Interpretation of Theme (20 pts.)**
2. **Creativity (10 pts.)**
3. **Technique (10 pts.)**

Notice how heavily “Interpretation of Theme” is weighted? This is what makes the National PTA Reflections Arts Program unique. A well-developed concept is more important than technique. **If two entries are tied, the entry with the higher score for interpretation of theme receives more recognition.** Use the provided rubric to keep your scores consistent.

Theme: Entries should be judged primarily on how well the student uses his or her artistic vision to portray the **2019-20 theme: “Look Within”**

Materials: The following entry information will be provided to you during your review.

- **Title of Artwork** and student’s **Artist Statement:** These may provide insight on the student’s artistic style/genre and the materials the student used. Look for personal meaning and reflection on the theme to help you decide the student’s *Interpretation of Theme* score.
- **Grade Division:** The student’s division may provide insight on student’s range of technical skill, ability and competencies displayed in their submission.
- **Additional Artwork Details:** If noted, artwork details will offer information related to cited material, submission size/length, etc.

Please record points for each entry on the provided score card. To flag questionable entries, contact your PTA Reflections Chair. After scoring your assigned entries, please turn in your scores to the PTA Reflections Chair.

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RUBRIC

Criteria / Level Interpretation	Beginning 1-8 pts.	Developing 9-16 pts.	Proficient 17-24 pts.	Accomplished 25-32 pts.	Advanced 33-40 pts.
How closely the piece relates to the theme, based on the Work itself and the artist statement.	The interpretation lacks clarity and does not communicate the student's concept.	The interpretation lacks clarity and does not fully communicate the student's concept based on the theme.	The interpretation communicates the student's concept based on the theme.	The interpretation clearly communicates the student's concept based on the theme but lacks meaning, purpose, and integrity.	The interpretation clearly communicates the student's whole concept based on the theme with meaning, purpose and integrity.
Creativity	1-6 pts.	7-12 pts.	13-18 pts.	19-24 pts.	25-30 pts.
How creative and original the piece is in its conception of the theme and its presentation.	Work is somewhat original and reflects the theme using very conventional ways.	Work is somewhat original and reflects the theme using conventional ways.	Work is original and reflects the theme using conventional ways.	Work is primarily original and reflects the theme using imaginative ways.	Work is highly original and reflects the theme using unconventional, interesting, imaginative and new ways.
Technique	1-6 pts.	7-12 pts.	13-18 pts.	19-24 pts.	25-30 pts.
The level of skill demonstrated in the basic principles/ techniques of the arts area.	Work demonstrates very limited skill of the arts area.	Work demonstrates limited skill of the arts area.	Work demonstrates capable skill of the arts area.	Work demonstrates expertise of skill of the arts area.	Work demonstrates mastery of skill and knowledge of the arts area.



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Instructions for Judges

Score Card

Entry	Interpretation (40 pts)	Creativity (30 pts)	Technique (30 pts)	Total Score	Notes
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
16					
17					
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19					
20					
21					
22					
23					
24					



LEADER'S GUIDE

Events Planning Guide

What is a PTA Reflections Celebration?

The PTA Reflections Celebration is a powerful tool for encouraging students to explore and be involved in the arts. Together, school leaders and families **offer positive reinforcement for participation in the National PTA Reflections program.**

Parents and community leaders are welcomed into the school to discover the rich culture and artistic skills presented by student artists. An art exhibit with live student performances and an awards ceremony will showcase the importance of arts education in your school.

During the PTA Reflections Celebration, families will:

- Recognize their child's participation and achievement in the arts.
- Discover new opportunities to stay involved in their child's learning through the arts.
- Understand how arts programs provide necessary educational benefits and share their positive experiences with school and community leaders.

Why Is Student Recognition Important?

Celebrating student learning provides an opportunity for schools and families to connect with each other and to their community.

When PTAs and schools celebrate the arts together, all families feel welcomed into the school and are encouraged to take an active role in their child's learning. Research shows positive recognition and engaged families attribute to higher rates of student success.

Celebration events also serve as a platform for communicating the importance of arts education in your school. Ensure school leaders, policy makers and community leaders recognize the value of learning through the arts.

Steps for Planning Your PTA Reflections Celebration

1. **Build your team** to discuss the objectives for this event, as well as plan event logistics (e.g., space, time, date, promotion).
2. **Decorate the school with student artwork.** Prior to the event, recruit parent and student volunteers to assist teachers with displays of student art in the classrooms and hallways. Place your Reflections exhibit in a prominent location in the school such as the lobby, cafeteria, library or hallway.
3. **Plan your awards ceremony.** Secure a location in the school that is large enough for all attendees, as well as performances (e.g., gym, auditorium, multi-purpose room, library or cafeteria). Then identify student artists to exhibit their art or perform during the awards ceremony. Consider including welcoming or closing remarks from your PTA President, PTA Reflections Chair and/or school principal. You could also invite special guests to deliver remarks. Create a program listing the names of student performers and featured presenters. Also include names of students whose artwork is exhibited.
4. **Gather event supplies** for your awards ceremony and art exhibit. Consider certificates, medallions and prizes to present during your awards ceremony. Visit ShopPTA.com and click on "Reflections" to see options. Other supplies may be small gifts to recognize guest speakers, as well as table cloths, signage for reserved seats, decorations, audio visual needs and a microphone. Art exhibit materials may include name cards, a welcome sign and refreshments.



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5. **Promote your event.** All families are welcome to celebrate the arts together. Send personalized invitations to school leaders, community arts advocates and policymakers. Use all of your PTA and school communications tools. Feature your award-winning entries in these communications. Invite local media to attend and generate visibility for your school and PTA
6. **Host your PTA Reflections Celebration.** Revise the schedule below to best fit your school community. This is one example for a 2-hour event with 30 minutes of celebration in the beginning as families congregate, 60 minutes of awards ceremony featuring student performances and guest speakers, and 30 minutes of celebration at the end.

Sample Timeline

1. Set-up

- Decorate reception room and prepare refreshments, exhibits and awards ceremony space.
- Prepare the welcome table to include programs, marked school maps of exhibit space, as well as PTA membership information.
- Hang directional signage where appropriate (including parking areas).

2. Families Arrive: Welcome families with a program, encourage them to visit the exhibit and take a membership card if new to PTA.

3. Opening Reception (30 minutes): Families visit the PTA Reflections Exhibit and enjoy live student performances.

4. Awards Ceremony (60 minutes):

- Welcoming remarks by school principal and/or PTA President.
- Keynote speaker such as arts teacher, community arts professional or public official.
- Presentation of awards.
- Closing remarks by PTA Reflections Chair, PTA President or student leader.

5. Closing Reception (30 minutes): Families visit the PTA Reflections Exhibit and enjoy live student performances.

After your celebration concludes, thank those who helped make it a success. Be sure to include all of the following groups in your recognition plan: student leaders, volunteers, school personnel and community partners.

HOW TO ENTER

Use the arts to share your personal *Reflections* on this year's theme: "**LOOK WITHIN**"

Use the following guidelines and official program rules to enter. Experienced artists will evaluate your work for interpretation of theme, creativity and technique. We look forward to celebrating your artistry and achievement in the arts!

Students who identify as having a disability and may receive services under IDEA or ADA: Section 504 may enter in the Special Artist Division or grade division most closely aligned to their functional abilities. See Official Rules for details.

Dance Choreography: Solo and ensemble works of all dance styles are accepted. Entrant must be the choreographer and may also be the performer, or one of the performers. If background music is used, cite it on the entry form. **Video** file must not exceed 5 min. and 1 GB in size. Accepted formats: AVI, FLV, WMV, MOV, MP4.

Film Production: Accepted short film styles include: Animation, narrative, documentary, experimental or media presentation. Use of PowerPoint is prohibited. Entrant must be the screenwriter, cinematographer, editor and producer. If background music is used, cite it on the entry form. **Video** file must not exceed 5 min. and 1 GB in size. Accepted formats: AVI, FLV, WMV, MOV, MP4.

Literature: Accepted forms of fiction and nonfiction include: Prose, poetry, reflective essay, screen play and play script, narrative and short story. Entrants may write in their primary language as long as an interpretive English translation is also attached. Use of copyrighted material is prohibited. **Writing** must not exceed 2,000 words and may be handwritten or typed. Accepted formats: Single-sided print on 8 ½x11" paper, PDF file.

Music Composition: All music styles and combinations of instrumentation are accepted. Entrant must be the composer and may also be the performer, or one of the performers. Use of copyrighted material is prohibited. **Audio** file must not exceed 5 min. and 1 GB in size. Accepted formats: MP3, WMA, WAV, ACC, FLAC. **Notation** (score/tablatore) in PDF format is only required for middle and high school divisions.

Photography: Photo must be a single print/digital image. Collages and collections of photos are not accepted. Entrant must be the photographer and may use a variety of digital editing techniques including but not limited to, multiple exposure, negative sandwich and photogram. Use of copyrighted material is prohibited. **Print** image dimensions must be no smaller than 3x5 inches and no larger than 8x10 inches. Accepted print formats: Mounted on mat or poster board no larger than 11x14 inches. Framed prints are not accepted. **Digital** image dimensions must be at least 640x960 (pixels) and 300 dpi (resolution). Accepted file formats: JPEG, JPG, GIF, PNG.

Visual Arts: Works of both fine and design arts are accepted, including but not limited to: architectural drawing and models, ceramics, collage, computer generated images and graphics, crafts, drawing, fashion clothes and jewelry, fiber work, mixed media, painting, printmaking and sculpture. Use of copyrighted material is prohibited. **2D** artworks must be mounted on sturdy material and no larger than 24x30 inches with matting. Framed entries are not accepted. Include one digital image of artwork with your submission. **3D** artwork submissions must contain 3 digital images of artwork at different angles. Image(s) are used for artwork identification, judging and exhibition purposes.



OFFICIAL RULES

By submitting an artwork to the “**National PTA Reflections Program**,” entrants accept and agree to be bound by the official rules for participation as well as the entry requirements for their specific arts category and division. Additional state program requirements may apply. Any violation of these rules may, at PTA’s discretion, result in disqualification. All decisions of the reviewers regarding this program are final and binding in all respects. (The “PTA” referred to in these rules include all PTAs reviewing the submission).

- 1. ELIGIBILITY.** Students must participate through a local PTA/PTSA. Each student’s eligibility is determined by the state and local PTA/PTSA. A student may develop an entry inside or outside of school.
- 2. ARTS CATEGORIES.** There are six arts categories—dance choreography, film production, literature, music composition, photography and visual arts. Students may enter the National PTA Reflections Program in one or more arts categories. See each arts category rules for additional entry requirements.
- 3. GRADE DIVISIONS.** Students may enter in the appropriate division for their grade (Primary: Preschool-Grade 2; Intermediate: Grades 3-5; Middle School: Grades 6-8; High School: Grades 9-12; Special Artist: All grades welcome).

The **Special Artist Division** welcomes students from all grades and abilities and offers non-artistic accommodations (e.g. adaptive technology; transcribing; holding a camera) for students to participate fully in PTA Reflections. Assistants must refrain from being involved in the artistic process (e.g. developing an artist statement, choreography, music lyrics, storyboards, etc.) Student recognition and awards are announced as part of the Special Artist Division.

- 4. HOW TO ENTER.** Entrants must submit their artwork and student entry form to their local PTA/PTSA program according to local and state PTA procedures. Entrants must follow requirements and instructions specific to each arts category and division. Contact local PTA programs for deadlines and additional information.
- 5. ENTRY REQUIREMENTS.** (All participants must also follow arts category and if applicable, Special Artist Division rules)
 - Only new pieces of artwork inspired by the current year’s theme may be submitted.
 - Each entry must be the original work of one student only. An adult may not alter the creative integrity of a student’s work. Because the program is designed to encourage and recognize each student’s individual creativity, help from an adult or collaboration with other students is not allowed except in the Special Artist Division. Other individuals may appear in or perform a student’s work, but the work itself must be the creative product of one student only. Only one student may be recognized as the award recipient for each entry. *See the specific arts category rules and special artist division rules for details.*
 - Each entry must contain a title and all entries must include an artist statement. The artist statement communicates what inspired the work, how it relates to the theme, and the content of the work. The statement must include at least 10 words and not exceed 100 words.
 - Use of copyrighted material is prohibited, except for background music in dance choreography and film production entries. If used in dance choreography and film production entries, background music must be cited on the entry form. Plagiarized entries will be disqualified. Use of PowerPoint templates are prohibited.
- 6. FINALIST SELECTION AND NOTIFICATION.** Entries are reviewed at local, regional, state and national levels. Each PTA determines its own reviewers for the program. Entries will be reviewed primarily on how well the student uses their artistic vision to portray the theme, their originality and creativity. The National PTA Reflections® program makes no restrictions on content or subject matter in artwork. Under no condition may parents or students contact a reviewer to dispute the status/score of any entry. Each PTA in its sole discretion will select finalists for exhibition and provide awards/prizes. Awards are announced per local and state procedures. National awards and events are announced May 1, 2019 at PTA.org/Reflections.
- 7. OWNERSHIP AND LICENSE.** Ownership in any submission shall remain the property of the entrant, but entry into this program constitutes entrant’s irrevocable permission and consent that PTA may display, copy, reproduce, enhance, print, sublicense, publish, distribute and create derivative works for PTA purposes. PTA is not responsible for lost or damaged entries. Submission of entry into the PTA Reflections program constitutes acceptance of all rules and conditions.
- 8. PARTICIPATING ENTITIES.** This program is administered by the National Parent Teacher Association (PTA) and PTA affiliates. Parent groups not affiliated with National PTA are not eligible to sponsor this program.



PTA REFLECTIONS

ENTRY FORM

To be completed by PTA before distribution.

LOCAL PTA _____ LOCAL PTA ID _____
 LOCAL PROGRAM CHAIR _____ EMAIL _____ PHONE _____
 COUNCIL PTA _____ DISTRICT PTA _____ REGION PTA _____ STATE PTA _____
 MEMBER DUES PAID DATE _____ INSURANCE PAID DATE _____ BYLAWS APPROVAL DATE _____

STUDENT NAME _____ GRADE _____ AGE _____ CLASSROOM _____

PARENT/GUARDIAN NAME _____ EMAIL _____ PHONE _____

MAILING ADDRESS _____ CITY _____ STATE _____ ZIP _____

Ownership in any submission shall remain the property of the entrant, but entry into this program constitutes entrant's irrevocable permission and consent that PTA may display, copy, reproduce, enhance, print, sublicense, publish, distribute and create derivative works for PTA purposes. PTA is not responsible for lost or damaged entries. Submission of entry into the PTA Reflections program constitutes acceptance of all rules and conditions. I agree to the above statement and the National PTA Reflections Official Rules.

STUDENT SIGNATURE _____ PARENT/GUARDIAN SIGNATURE _____

GRADE DIVISION (Check One)

- PRIMARY (Pre-K-Grade 2)
- INTERMEDIATE (Grades 3-5)
- MIDDLE SCHOOL (Grades 6-8)
- HIGH SCHOOL (Grades 9-12)
- SPECIAL ARTIST (All Grades)

ARTS CATEGORY (Check One)

- DANCE CHOREOGRAPHY
- FILM PRODUCTION
- LITERATURE
- MUSIC COMPOSITION
- PHOTOGRAPHY
- VISUAL ARTS

TITLE OF WORK _____ DETAILS _____

If background music is used in **dance/film**, citation is required. Include word count for **literature**. List musician(s) or instrumentation for **music**. List dimensions for **photography/visual arts**.

ARTIST STATEMENT (In 10 to 100 words, describe your work and how it relates to the theme)



THEME SEARCH ENTRY FORM

The search is on for a future program theme!

Students can participate in the annual Theme Search Contest for 2021-2022. Every year, one winning student's theme is selected by a team of National PTA volunteers. The winning student is awarded \$100 and recognized in National PTA's awards celebration program booklet.

Past themes and duplicate submissions are not considered. This means we're looking for the most original theme ideas.

To participate, complete this form and submit to **your state PTA** by **November 1, 2019**.

Theme Idea:

Student Name _____ Grade _____

Address _____

City _____ State _____ ZIP _____

Parent/Guardian Phone _____ Email _____

Student Signature _____

Parent/Guardian Signature _____

This box is to be completed by PTA before distribution.

PTA LEADER NAME _____ EMAIL _____ PHONE _____

PTA ID _____ PTA NAME _____ STATE _____

COUNCIL PTA _____ DISTRICT PTA _____ REGION PTA _____

MEMBER DUES PAID DATE _____ INSURANCE PAID DATE _____ BYLAWS APPROVAL DATE _____



PTA REFLECTIONS

PAST PROGRAM THEMES

1969-1970	Reflections: Children and Youth, Mirror Their World	1993-1994	If I Could Give the World a Gift
1970-1971	Reflections: Children and Youth, Look to Tomorrow	1994-1995	Dare to Discover
1971-1972	Reflections: America, The Beautiful, The Ugly	1995-1996	Just Open Your Eyes and See
1972-1973	Reflections: This is Our Country	1996-1997	It Could Happen
1973-1974	From Sea to Shining Sea	1997-1998	Wouldn't It Be Great If...
1974-1975	Our Heritage—Our Hopes	1998-1999	Suddenly You Turn Around And...
1975-1976	Spirit of '76—Miracle of America	1999-2000	Anything is Possible...
1976-1977	What the World Needs Now	2000-2001	It Would be Really Strange If...
1977-1978	Love Is...	2001-2002	I Hold in My Hand...
1978-1979	Look Out Your Window	2002-2003	Signs of Courage
1979-1980	Behind the Gates of Tomorrow	2003-2004	I Am Really Happy When...
1980-1981	What a Family Means to Me	2004-2005	A Different Kind of Hero
1981-1982	What Makes Me Smile	2005-2006	I Wonder Why...
1982-1983	Life in These United States	2006-2007	My Favorite Place
1983-1984	I Have a Dream	2007-2008	I Can Make a Difference By...
1984-1985	What Sparks My Imagination	2008-2009	Wow!
1985-1986	From Liberty's View	2009-2010	Beauty Is...
1986-1987	In Celebration: A Past to Remember, a Future to Mold	2010-2011	Together We Can...
1987-1988	Wonders of the World	2011-2012	Diversity Means...
1988-1989	Proud Experiences	2012-2013	The Magic of a Moment...
1989-1990	Where Does the Sky End?	2013-2014	Believe, Dream, Inspire
1990-1991	If I Had a Wish	2014-2015	The World Would Be a Better Place If
1991-1992	Exploring New Beginnings	2015-2016	Let Your Imagination Fly
1992-1993	Imagine That	2016-2017	What Is Your Story?
		2017-2018	Within Reach
		2018-2019	Heroes Around Me
		2019-2020	Look Within
		2020-2021	I Matter Because...

2019-2020 Kansas PTA Citizenship Program

"The Leader in Me"



Kansas PTA is proud to sponsor, support and encourage our students in grades 5-12 to write an essay or poem on the selected theme. The theme changes every year as it encourages our students to think about Citizenship.

Citizenship Program

General Participation Rules

“The Leader in Me”

1. Theme

The theme for the 2019-2020 Kansas PTA Citizenship Program is “The Leader in Me.” Only new pieces of literature inspired by the theme are acceptable.

2. Student Eligibility through Local PTA’s

Students must participate in the Citizenship Program through local PTA/PTSA in good standing or through the Kansas PTA Golden Oaks PTA. Parent groups not affiliated with the Kansas PTA Association Are not eligible to sponsor this program. It is the responsibility of the local and council PTA/PTSA to determine each student’s eligibility in the Citizenship Program.

3. Eligible Grades

Students in grades 5 through 12 may participate in the Citizenship Program.

4. Categories

Students may submit an entry in poetry and or essay. The Kansas PTA does not limit the number of entries a student may submit.

5. Children with Disabilities

PTA believes that each child with a disability should be provided a free and appropriate public education. Therefore, the Citizenship Program does not have a special category for students with disabilities. Further information regarding students can be found in the Poetry and Essay Rules.

6. Deadlines

Each student must submit their entry by the deadline established by their local PTA/PTSA. Each local PTA/PTSA sponsoring the program will set a deadline for entries in adherence with the Council, Region and State deadlines. These entries are judged and the selected entries are forwarded to the next level of judging by the appropriate deadline.

7. Judging

All entries are judged on originality, organization, support of thought and relevance to the theme. Each PTA determines its own judges for the program. Under no conditions may parents or students contact the judges to dispute the status of the entry. All judges’ decisions are final.

8. Award Recipient Notification

All local, council and regional PTA/PTSA’s are responsible for notifying students if their entry has received an award at their level of judging. The Kansas PTA Arts in Education Chairman will notify in writing the state level award recipients.

Citizenship Program Poetry and Essay Rules *“The Leader in Me”*

Student must adhere to the general participation rules as well as following Poetry and Essay Rules.

1. The entry must relate to the current Citizenship Program theme. Whether an entry uses a variety of techniques or a simple approach, it will be judged primarily on how well the student portrays the theme. A well-developed concept is more important than technique.
2. Each entry must be the original work of one student only. An adult may not alter the creative integrity of a student’s work. Because the program is designed to encourage student creativity, help from an adult or collaboration with other students is not allowed.
3. Plagiarized entries will be disqualified and returned to the student. Plagiarism is defined as “to steal and pass off (the ideas or words of another) as one’s own; use without crediting source (<https://www.merriam-webster.com/dictionary/plagiarized>).
4. All participants are required to fill out in its entirety and sign the Student Participation Form. Students who have not completely filled out the entry form will not be eligible to participate in the program. In situation where the child cannot fill out the entry form or write eligible, a parent may sign his or her child’s name.
5. Poetry entries must be at least 50 words but may not exceed 500 words. Essay entries must be at least 200 words but may not exceed 1000 words. Entries may be handwritten or typed, either on a typewriter or with a computer. Number all pages. Entries are to reflect grade-appropriate grammar, punctuation and spelling.
6. Submit entries on any kind of paper, not to exceed 8 ½ x 11 inches in size. Entries that are multiple pages must be submitted on one side of the paper only. Write the student’s name on the back of each page in case pages become separated. Students may have their entry typed by another person as long as the original work or copy of the original work is attached.
7. Students who are physically challenged may dictate to another person who may type or write down the original work. Transcribers should may every attempt to retain the same level of language and accuracy that is reflected in the students’ original work.
8. Students for whom English is not their first language may submit entries in their own language. An interpretative translation must accompany the entry. Translators should make every attempt to retain the same level of language and accuracy that is reflected in the student’s original work.

2019 - 2020 Kansas PTA Citizenship Program

Student Entry Form

"The Leader In Me"

Local Unit Due Date _____

Grade (check one)

- 5th 9th
 6th 10th
 7th 11th
 8th 12th

All entries should be submitted labeled only with the student's entry type and grade level. Identifying information is only to be on this form which is to be stapled on the back on the entry. Entries submitted with identifying information will be returned as ineligible.

Student's Name _____ Grade _____

Address _____

City _____ Zip Code _____

Student _____ Email _____

Parent/Guardian Name _____

Parent/Guardian Phone _____

Parent/Guardian Email _____

Category (check one)

- Poetry
 Essay

Final Word Count _____

PTA includes state, region, council, and local PTA/PTSA organization or unit. I grant PTA permission to use my works for commercial or noncommercial use, including but not limited to public presentation of the work and reproduction of the work in print, electronic, and multimedia formats to promote the Citizenship Program. PTA may continue to use my work as long as it has access to a copy or to a slide. PTA is not responsible for lost or damaged works. Entries may not be returned. I understand that I must participate in the Citizenship Program through a PTA/PTSA in good standing. I affirm that this is my own original work. **I understand that the submission of my entry into the Citizenship Program constitutes acceptance of the above condition.**

Signature of Student (**required**) _____

Signature of Parent/Legal Guardian (**required**) _____

Please Note: If this form is not completely filled out prior to submitting to your local PTA/ PTSA, PTA has the right to disqualify your entry.

TO BE COMPLETED BY LOCAL PTA

Local PTA ID _____ PTA Name _____

PTA Address _____ City _____ ZIP _____

Local Chairman Name _____ Phone _____

Email _____

KANSAS PTA USE ONLY

Local PTA Status:

____ Membership Dues Received ____ Bylaws Received w/Signatures ____ Copy of IRS Form 990 Received

2019 - 2020 Kansas PTA Citizenship Program

Local PTA Participation Form

“The Leader In Me”

Please complete this form and forward it with your Citizenship entries to the Council or Regional level of judging. This form documents the number of students participating in the Citizenship Program at the local PTA level. This form is to be completed by a local PTA representative.

Please provide all information requested. Local

PTA Information

PTA/PTSA Name _____

PTA/PTSA Address _____ City _____ ZIP _____

PTA/PTSA President’s Name _____

PTA/PTSA President Email _____

Citizenship Program Chair Name _____

Chair Phone _____ Email _____

School Name _____

School Address _____ City _____ ZIP _____

Principal email (for Awards Assembly Invitation) _____

Total Number of Students enrolled in school 5th - 12th grade _____

Total Number of Students participating in the Citizenship Program _____

	Total Entries Received	Total Entries Forwarded
Poetry		
Essay		
Total Number of Entries		

Please forward this completed form with your entries to the Council or Regional level for judging.

2019 - 2020 Kansas PTA Citizenship Program

Council PTA Participation Form

“The Leader In Me”

Entry deadline to FSR: _____

Please complete this form and forward it with your Citizenship entries to the Regional level of judging. This form documents the number of students participating in the Citizenship Program at the local and council PTA levels. This form is to be completed by a council PTA representative. Please provide all information requested.

Council PTA Information

Council PTA Name _____

Council PTA Address _____ City _____ ZIP _____

Citizenship Program Chair Name _____

Phone _____ Email _____

Number of local PTAs in council _____

Number of local PTAs participating in the Citizenship Program _____

Total number of entries received by all local units _____

Council PTA Information

	Total Entries Received	Total Entries Forwarded
Poetry		
Essay		
Total Number of Entries		

Please forward this completed form with your entries to the Regional or State level for judging.

2019 - 2020 Kansas PTA Citizenship Program

Region PTA Participation Form

"The Leader In Me"

Entry deadline to State Arts Chair: **February 15, 2020**

Please complete this form and forward it with your Citizenship entries to the State level of judging. This form documents the number of students participating in the Citizenship Program at the local, council, and region PTA levels. This form is to be completed by the Field Service Representative. Please provide all information requested.

Region Information

FSR Name _____ Region _____

Phone _____ Email _____

Number of local PTAs in council _____

Number of local PTAs participating in the Citizenship Program _____

Number of councils in Region _____

Number of councils in region _____

Number of councils participating in the Citizenship Program _____

Council PTA Information

	Total Entries Received	Total Entries Forwarded
Poetry		
Essay		
Total Number of Entries		

Region PTA Information

	Total Entries Received	Total Entries Forwarded
Poetry		
Essay		
Total Number of Entries		

Please forward this completed form with your entries to the State level for judging.

Kansas PTA Citizenship
Program Judges Form - Essay Category
"The Leader In Me"

The entries you receive to judge will have a number penciled on the back. Please match the numbers on this form to the entries when you are recording your scores. You will also receive a copy of the guidelines that the student followed, so you are aware of the criteria they were given.

Please use a point systems of five (5) points per area with a total of 25 points. The five areas are noted on the table below. If you have a tie after you have assigned and totaled the points for each entry, please examine and score the entries again. If you are judging more than one grade level, you will be provided a judging sheet for each grade level.

Please do not combine grade levels.

Grade Level _____

Teacher _____

Entry	Originality	Organization	Support of Thought	Relevant to theme	Overall	Total points
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						

Kansas PTA Citizenship
Program Judges Form - Poetry Category
"The Leader In Me"

The entries you receive to judge will have a number penciled on the back. Please match the numbers on this form to the entries when you are recording your scores. You will also receive a copy of the guidelines that the student followed, so you are aware of the criteria they were given.

Please use a point systems of five (5) points per area with a total of 25 points. The five areas are noted on the table below. If you have a tie after you have assigned and totaled the points for each entry, please examine and score the entries again. If you are judging more that one grade level, you will be provided a judging sheet for each grade level.

Please do not combine grade levels.

Grade Level _____

Teacher _____

Entry	Originality	Organization	Support of Thought	Relevant to theme	Overall	Total points
1						
2						
3						
4						
5						
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